NAUSET GARDEN CLUB COMMITTEES
UPDATED SEPTEMBER 2020

These Nauset Garden Club Committees are established in the club’s bylaws, and members are recruited and are encouraged to volunteer for the committees each year. We encourage members to volunteer for at least one committee.

The Membership Committee

The Membership Committee is responsible for ensuring that members have a positive experience with the club, providing a welcoming environment at all membership meetings and events. This includes having “ambassadors” welcome members and arranging for refreshments and floral arrangements at regular, monthly meetings.

The Membership Committee also helps members recruit new members and welcomes new members to the Club, ensuring that they feel welcomed, can quickly meet new people and to learn new things. This is accomplished by hosting events for new members and assigning “mentors” to help be introduced to all that the Club does.

The Membership Committee also maintains the membership roster, collecting annual dues ($55) and manages the Club’s correspondence with its members.

Outreach Committee

The Outreach Committee focusses on inspiring the community to value and create sustainable landscapes and to conserve our natural resources. Towards this end, the committee has worked to educate and share our members’ expertise with the community in horticulture, design, and environmental issues.

Currently, the Committee is responsible for the Club’s Garden Therapy program, organizing and providing four to five programs per year for students at the Latham Center per year.

The Committee also manages the Club’s Mini-Grant and Scholarship program. The Committee reaches out to local schools, soliciting applications from teachers for grants to help them connect classroom learning with environmental issues.

In addition, the Committee is responsible for the development and maintenance of the Lyn Peabody Wildflower Garden at Cape Cod’s Museum of Natural History in Brewster. The Committee cleans up the garden in Spring and Fall and provides regular maintenance of the garden throughout the summer by weekly visits by committee members.
NAUSET GARDEN CLUB COMMITTEES (continued)

Program Committee

The Program Committee helps to plan and arrange for programs that will educate members on gardening, horticulture, floral design, landscape design, the environment and conservation, as well as offering some social activities. The Program Committee does this through planning speakers for all of the Club’s monthly meetings, as well as arranging and coordinating workshops, field trips, and special events.

To help ensure that programs run smoothly, Committee members assist with room set-up and break-down, coordinate with the venue for appropriate AV needs, provide speaker introductions as well as ensure that speakers get paid, where appropriate.

Communications Committee:

The Communications Committee is responsible for communication within the Club, including the compilation and distribution of the Grapevine to members as well as distributing emails to the members. The Communications Committee is responsible for publicizing the activities of the Club to external audiences, and for documenting and maintaining historical records of the Club’s activities.

In addition, the Communications Committee manages the Club’s website, NausetGardenClub.com, which includes an online directory of members, created with the assistance of the Membership Committee, which is also published annually with the Yearbook.

Finance Committee:

The Financial Affairs Committee, which is chaired by the Treasurer with the Assistant Treasurer as Vice-Chair, is responsible for the financial management and budgeting, record keeping and reporting. Pursuant to the Club’s bylaws, other members of the Committee include the President and a Co-Chair of the Ways and Means Committee, and two members-at-large chosen by the Board.

Ways and Means Committee:

The Ways and Means Committee is responsible for overseeing all fundraising activities. With the help of other Club members, the Committee seeks out creative new opportunities to raise funds for the Club and, after consultation with the Finance Committee, recommending fundraising activities, budgets and timetables to the Board. A Co-chair of Ways and Means shall be a member of the Finance Committee.
NOMINATING COMMITTEE:

The Nominating Committee is responsible for identifying and recruiting a slate of officers to present to the members each spring for election. The Committee consists of three (3) active members serving two-year terms, chaired by the Immediate Past President. One member is appointed by the Membership Committee and one member is appointed by the Board in alternate years.